

# **Continuing Professional Development (CPD)**

## **Frequently Asked Questions**

### **Why is CPD Mandatory?**

Members have a professional responsibility to demonstrate that they are engaged in lifelong learning and ongoing continuing competence. Section 10.4(1) of the CPSM General Regulation of the Regulated Health Professions Act requires members to participate in one of the national college programs.

### **What must I do to demonstrate satisfactory participation?**

Physicians must be enrolled in the Mainpro+ program (College of Family Physicians) or the Maintenance of Certification (MOC) program (Royal College of Physicians & Surgeons).

Physician assistants and clinical assistants must be enrolled in the MOC/MAINPORT program or the Non-PA Tracking Tool through The Canadian Association of Physician Assistants (CAPA). For US trained physician assistants, you must be enrolled with the National Commission on Certification of Physician Assistants. Please contact either CAPA or NCCPA for further clarification.

### **Is membership in the Royal College or the College of Family Physicians a requirement for CPD?**

No. Membership in and/or certification by the College of Family Physicians is not, and will not be, a requirement for participation in CPD.

If you have never been a member of the Royal College, you may enroll in their CPD program without taking out full membership. However, if you are a past Fellow of the Royal College, you must rejoin the Royal College in order to participate in the CPD program.

### **How can I get more details about Mainpro+?**

Go to the College of Family Physicians of Canada website at [www.cfpc.ca](http://www.cfpc.ca) You may also contact CPD staff at 1-800-387-6197 ext. 560.

### **How do I get more details about MOC/MAINPORT?**

For physicians go to the Royal College of Physicians & Surgeons of Canada website at: <http://www.royalcollege.ca/rcsite/cpd/maintenance-of-certification-program-e> or call 1-800-461-9598

For physician assistants and clinical assistants go to the Canadian Association of Physician Assistants website at: <https://capa-acam.ca> or call 1-877-744-2272

### **How do I report earned CPD credits?**

You will report your credits to either Mainpro+ (CFPC) or MOC/MAINPORT (RCPSC) and (CAPA).

The CPSM requires Mainpro+ participants to accrue a minimum of 25 credits annually (with a total of 250 credits within their 5-year cycle).

At present Maintenance of Certification/MAINPORT participants must accrue a minimum 40 credits annually (with a total of 400 credits within their 5-year cycle).

### **What information regarding CPD am I required to provide to the CPSM?**

Each year when you renew your Certificate to Practice you will be required to affirm meeting the minimum CPD requirements.

### **What must I declare when my CPD cycle is completed?**

The College will access this information from the CFPC, RCPSC, CAPA and NCCPA through your signed consent form. All you need to do is declare if you are due to complete your 5-year cycle (6-10 year cycle for NCCPA) on your Certificate to Practice annual renewal form.

If you have not authorized the College to obtain information about your CPD credits with the CFPC, RCPSC, CAPA or NCCPA, you will be required to provide proof of successful completion of your program cycle. You may also be required to provide proof of completion of declared credits to the College upon request.

### **Are there any exemptions to mandated CPD? I am semi-retired, only do house calls or have administrative duties only. Do I still need to participate?**

All members with a Certificate to Practice must participate. All members are expected to fulfil the CPD requirements based upon the scope of their practice.

Extensions may be granted on an individual basis by one of the certifying bodies (CFPC or RCPSC). Reasons for requesting an extension may include medical leave of absence, sabbatical, maternity leave, etc. CPSM will accept the decision of either the CFPC or RCPSC regarding extensions to a member's 5-year cycle. Members wanting to apply for an extension to their 5-year cycle should contact either the CFPC or RCPSC directly.

Exemptions may be granted on an individual basis and only for exceptional, extenuating reasons. Unless an exemption is granted, all members must be enrolled in one of the national college programs. Requests for exemptions are to be directed to the Deputy Registrar. Please include, in writing specific details pertaining to your current practice activities with such requests.

### **Contacts:**

CPD Coordinators:  
[cpd@cpsm.mb.ca](mailto:cpd@cpsm.mb.ca)

**OR**

Deputy Registrar:  
Dr. Terry Babick  
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