

**DOCUMENTATION CHECKLIST FOR REGULATED ASSOCIATE MEMBER
CLINICAL ASSISTANT CLASS - FULL**

NOTE: *That this list cannot cover all situations and you may be required to provide further documentation in order to be registered. Some items listed below may not be applicable in your particular situation. The terms of the legislation governing the registration requirements prevail.*

Check off enclosed items:

- Completed application form. Ensure that you answer **ALL** questions and provide the names and email or postal addresses of three referees.
- Complete curriculum vitae with inclusive dates (dd/mm/yyyy) - do not leave any gaps in dates.
- Copy of diploma **
- Notarized copy of Medical Council of Canada examination(s) and/or National Assessment Collaboration Examination (NAC OSCE) results **
- Recent photograph (passport sized)
- Non-refundable documentation fee \$330
- [Criminal record check including a vulnerable sector search](#)
- [Adult and child abuse registry check](#)
- Criminal Record Check and Child & Adult Abuse Registry Check undertaking. All applicants must sign and return the undertaking which is required pending receipt of the criminal record check referred to above.
- [Physiciansapply.ca](#) undertaking
- MINC Consent Form (if applicable)
- Notarized copy of evidence of identity (passport, permanent resident status, Canadian citizenship). **
- Clinical Assistant Assessment application (if applicable)
- Notarized copy of English language proficiency**
- Evidence of Professional Liability

**** If this document has been submitted to [Physiciansapply.ca](#) please ensure that document sharing has been enabled.**

PLEASE CONTACT THE COLLEGE DIRECTLY IF YOU REQUIRE CLARIFICATION ON ANY OF THE ITEMS OR IF YOU HAVE ANY QUESTIONS REGARDING THE APPLICATION PROCESS