



CPSM Council

Nomination and Election Information

The College of Physicians and Surgeons of Manitoba

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CONTENTS

EXPECTATIONS OF A COUNCILLOR	3
DESIRED SKILLS	4
GOVERNANCE & BEHAVIOURAL SKILLS	4
INDEPENDENT AND TEAMWORK SKILLS	4
FINANCIAL SKILLS	4
ELIGIBILITY	4
ROLE OF THE ELECTION COMMITTEE	5
CPSM COUNCIL STRUCTURE	5
COUNCIL TERM	6
COUNCIL CHART 2026	6
TIME COMMITMENT	6
COUNCIL COMMITTEES	7
COUNCIL COMMITTEE EXPENSES & REMUNERATION	7
APPLICATION FOR NOMINATION PROCESS	7
PREPARING AN APPLICATION FOR NOMINATION	8
CAMPAIGNING	8
ELECTION PROCEDURES AND TIMELINE	8
2026 CPSM COUNCIL ELECTIONS	9

This information package is a resource for registrants of the College of Physicians and Surgeons of Manitoba (CPSM) interested in submitting a nomination for election to Council.

If you have questions about the application for nomination or election process, contact CPSM at:

204-774-4344 or elections@cpsm.mb.ca

COUNCIL RESPONSIBILITIES

CPSM councillors are committed to carrying out CPSM's mandate to protect the public interest and promote the safe and ethical delivery of quality medical care. Council sets a strategic direction for guiding CPSM to carry out its three main functions:

1. REGISTRATION:

CPSM ensures everyone registered to practice medicine in Manitoba is competent to practice and meets all the established registration requirements.

2. QUALITY:

CPSM monitors the professional competency of practice and promotes safe care through ongoing education and quality improvement initiatives.

3. COMPLAINTS AND INVESTIGATION:

CPSM addresses concerns regarding the care provided by, or the professional conduct of registrants.

EXPECTATIONS OF A COUNCILLOR

Councillors are expected to:

- Be committed to governing CPSM registrants in a manner that protects and serves the public interest.
- Be loyal to CPSM, exercise your powers and discharge your duties honestly and in good faith.
- Be committed to a four-year term.
- Attend an 8-hour Council Orientation, which includes an overview of CPSM.
- Declare any conflicts of interest.
- Sign an Oath of Office and Confidentiality Agreement annually during your term.
- Participate in Council committees (by appointment).
- Attend all Council meetings (four per year), committee meetings.
- Participate in working groups to establish new or revise existing Standards of Practice and attend evening meetings (frequency varies).

DESIRED SKILLS

GOVERNANCE & BEHAVIOURAL SKILLS

- Understands and is committed to CPSM's role and mandate in the public's interest.
- Places the interest of the public above personal or business interests.
- Have a working knowledge of CPSM's three main functions: registration, quality, complaints and investigations.
- Ability to analyze reports from committees and working groups and comment on draft Standards of Practice, policies, bylaws, and other documents.
- Understands CPSM's fiduciary duties to the public.

INDEPENDENT AND TEAMWORK SKILLS

- Effectively collaborates with Councillors, the Registrar, and CPSM staff when required.
- Communicates with honesty and integrity.
- Practices transparency.
- Respects diverse opinions.
- Understands and abides by CPSM policies, procedures, and conduct.
- Expresses dissenting opinions constructively.
- Attends and actively participates in Council meetings, committees and working groups.
- Prepares for meetings by reading relevant documents (Council package, minutes, reports, etc.) in advance.

FINANCIAL SKILLS

- Review and analyze proposed budgets focusing on CPSM resources, strategic goals, and priorities.

There is at least one Chartered Professional Accountant on Council.

ELIGIBILITY

To be eligible to be a candidate for election as a Councillor, a CPSM registrant must meet all the following requirements:

1. Maintain your primary practice location in the electoral district up to the election date.
2. Submit an online application for nomination form.
3. Not serve as a Councillor for more than 8 consecutive years.
4. Not be a current member of the Board of Directors of Doctors Manitoba due to fiduciary responsibilities and possible conflict of interests.
5. Be nominated as a candidate by the Election Committee.

ROLE OF THE ELECTION COMMITTEE

The Election Committee, appointed by the Executive Committee of Council, oversees and administers the nomination application process.

The Election Committee is responsible for recruiting and assessing qualified candidates for Council elections in a fair, consistent, and transparent manner, ensuring that registrants with strong attributes and relevant and diverse experiences are put forward for election.

The Election Committee consists of:

- The Chair, who must be the President Elect.
- At least one Councillor who is a public representative.
- At least one Councillor who is a registrant.
- Members of the Election Committee cannot serve for more than two annual elections.

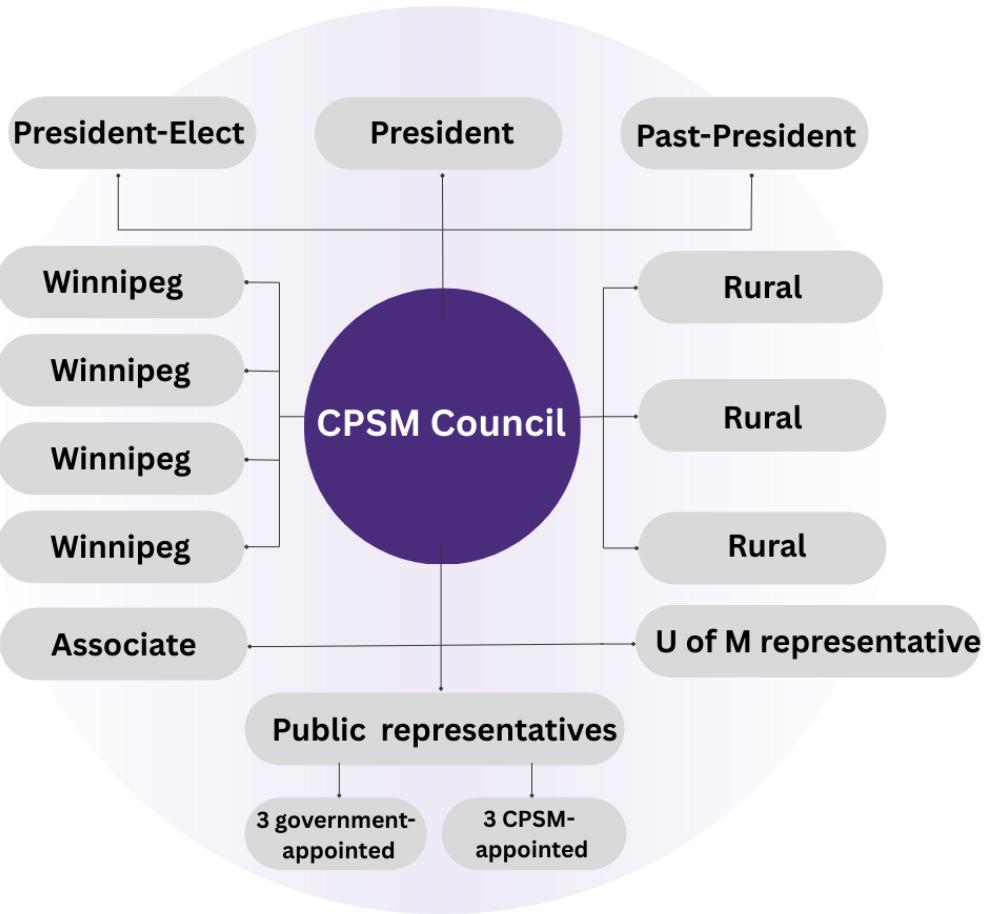
COUNCIL STRUCTURE

Council Seats	Term Length	Elected/Appointed
President	2-year term	Appointed by Council
President-Elect	2-year term	Appointed by Council
Past-President	2-year term	Automatically succeeds to this position after presidency
7 CPSM registrants from:	4-year term	Elected
• 3 from the Rural electoral district • 4 from the Winnipeg electoral district		
1 CPSM associate registrant <i>Associate registrant</i> includes medical students, residents, physician assistants, physician assistant students, and clinical assistants.	1-year term	Elected
1 University of Manitoba representative	4-year term	Appointed by the Max Rady College of Medicine
6 public representatives	----	Appointed by the government and CPSM

COUNCIL TERM

- CPSM Council terms are for four years.
- Associate Registrant terms are for one year.
- You may run for re-election at the end of your term (subject to eligibility).

COUNCIL CHART 2026



TIME COMMITMENT

You are expected to attend four Council meetings per year, each lasting up to one full day, which includes the annual general meeting in June. Before each meeting, you are expected to read materials and supporting documents.

Councillors are expected to participate on CPSM committees and working groups when appointed. Committee meetings are held during CPSM office hours and working groups meet in the evening. Additional time commitments for committees and working groups vary.

COUNCIL COMMITTEES

Many of Council's responsibilities are delegated to specific Committees. The Regulated Health Professions Act (RHPA) mandates that certain Committees perform specific functions. Councillors are appointed to committees. The committees are:

- Executive Committee
 - Appeals Committee
- Elections Committee
- Finance, Audit and Risk Management Committee
- Investigations and Inquiry Committees (discipline)
- Central Standards Committee – Responsible for supervising the practice of medicine and reviewing the professional competence of CPSM registrants.
- Program Review Committee – Responsible for accrediting labs, diagnostic facilities, and Non-Hospital Medical and Surgical Facilities.
- Board of Assessors – Responsible for consideration and decision on applications for registration under section 32 or 33 of the RHPA.

Read more about each committee in the [Governance Policy](#).

COUNCIL AND COMMITTEE EXPENSES & REMUNERATION

Councillors attending Council or committee meetings are paid remuneration and travel expenses at rates outlined in the [CPSM Financial Management Policy](#).

APPLICATION FOR NOMINATION PROCESS

If you wish to be considered for a nomination for the Council election, **submit your application via the *CPSM Portal* by 12:00 PM on March 5, 2026.**

The **Election Committee**:

1. Reviews all applications for nominations. You will be notified if your application has been accepted.
2. Application for nomination may not automatically result in an election nomination.
3. If your application for nomination is not accepted, you will be notified by the elections committee.
4. If your application for nomination is not accepted, you may appeal this decision.

PREPARING AN APPLICATION FOR NOMINATION

When submitting your application for nomination, you must include a candidate statement outlining your willingness to serve on Council and your commitment to the duties and responsibilities to regulate the profession in the public's best interest. This statement will be shared with all eligible voters through the **CPSM Portal**. *There is a limit of 500 words.* Consider including in your statement:

- Reasons why you want to participate in regulating for patient safety
- Education, training, certifications
- Areas of practice
- Skills that make you a good candidate
- Any previous board, Council, or other relevant experience
- Any personal information you are comfortable sharing

It is also helpful to familiarize yourself with the following:

- [CPSM's role and mandate](#).
- CPSM's [annual reports](#) provide an overview of CPSM's yearly operations.
- [Council Profile](#)

CAMPAINING

Although it is not mandatory, you are permitted to campaign to let eligible voters learn more about you using your personal contact information and communication channels.

If you are campaigning, follow these guidelines:

- Raise awareness of the election for your district.
- Highlight the skills and competencies that make you a good candidate.

ELECTION PROCEDURES AND TIMELINE

Every CPSM registrant whose name is on the voters list created for the election is entitled to vote. The Registrar will distribute to CPSM registrants who are entitled to vote:

1. An electronic ballot listing the names in alphabetical order of all candidates nominated in the electoral districts. For CPSM associate registrants, an electronic ballot listing the names of associate registrant candidates nominated in alphabetical order.
2. Voting instructions, including the date and time by which ballots must be received.
3. Candidate biographical information.

2026 CPSM COUNCIL ELECTIONS

Winnipeg Electoral District - 1 Spot

Rural Electoral District - 2 Spots

Regulated Associate Registrant - 1 Spot

Notice of Council Election and Application Process distributed	February 5, 2026
Close of Application Process	March 5, 2026 12 PM
Electronic ballot, candidate bios, and voting instructions distributed	April 16, 2026
Election Period	April 16 - May 5, 2026 12 PM
Election Results Announced	May 6, 2026 (at the latest)

The electronic ballot is distributed, and voting takes place, through the secure CPSM Portal.

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